

SD 51 Communicable Disease Plan: Dr. D.A. Perley Elementary School

This plan is based on the following document: [SD 51 Communicable Disease Plan](#) and was updated September, 2023.

Public Health Measures

Attendance and Record Keeping

- ☐ Daily attendance is taken and recorded in MyEd by each classroom teachers. A sign in book is located at the front entrance area where district staff, casual staff and TTOC's must sign in. This is maintained by office staff (primarily the secretary).
- ☐ Visitors check in at the office so the secretary is aware of who has been in the building.
- ☐ Accurate class lists are maintained on MyEd and updated by the school secretary.

Environmental Measures

Cleaning and Disinfecting

- ☐ Perley is cleaned and disinfected once per day in the evenings by SD51 custodians.
- ☐ Staff clean shared workspace (computer) in the office using disinfecting wipes as soon as they finish using it
- ☐ Hand sanitizer is available at the front door for all persons entering the building. Hand sanitizer stations are also set up in each classroom and common room in the building for students and staff to use.
- ☐ Staff will, in the case of a suspected illness, wipe down any suspected surfaces (with disinfectant spray and cloths) touched by bodily fluids of a person displaying symptoms.
- ☐ Health room will be wiped down as above by secretary after use by any student

Administrative Measures

Gatherings and Events

- ☐ Extracurricular activities will occur in line with all protocol outlined in this plan (cleaning, space arrangement etc.)

Space Arrangement

- ☐ Classrooms and learning activities will occur in line with all protocol outlined in this plan.
- ☐ Teachers manage the flow of students into the hallway at hooks/lockers in order to avoid congestion/involuntary contact (i.e. sending students in small groups to get their backpacks before leaving for the day)

Staff Specific Considerations

- ☐ Staff will avoid congestion in common spaces such as the staffroom – the library will be open as an alternative space for eating lunch

Visitors, including Itinerant Staff, Temporary Teachers on Call, Parents and Others

- ☐ Visitors will enter the building via the front door. Once they ring the bell, they will be greeted by office staff (secretary, CYC, or personnel that has arranged the meeting).

- ☐ All visitors will follow the school safety protocol.

Curriculum, Programs, Activities and Transportation

- ☐ Field trips and school ski/skating programs will occur in line with those permitted as per relevant local, regional, and provincial public health recommendations and orders.
- ☐ Students will not participate in activities where they, staff, or volunteers will be required to show proof of vaccination.

Food Services

- ☐ Our breakfast program will continue to be provided outdoors in the morning
- ☐ PAC volunteers will sign in and sanitize prior to preparing food

Community Use of Schools

- ☐ Community groups will follow all relevant public health recommendations and orders along with the protocol outlined in this document.

Water Fountains

- ☐ Students and staff will use our bottle fillers and fountains.

Personal Measures

Daily Health Checks

- ☐ Staff, parents and students will be reminded through notices on our Facebook page, weekly memo, and email communications to complete a daily health check and stay home if they are ill.

Stay Home When Sick / What To Do When Sick

- ☐ As part of the daily health checks, students and staff are reminded to stay home if they are feeling unwell.

Symptoms Develop at School

- ☐ If a staff member develops symptoms of illness while at school, they will contact the school secretary and the principal/vice principal and attempts will be made to immediately find a replacement.
- ☐ Where a student develops symptoms of illness while at school, they will immediately be sent to the health room to avoid potential contact with others. Our school secretary will contact the family to arrange for pick up.

Returning to School After Illness

- ☐ Staff or students may return to school after symptoms have abated and/or isolating period has elapsed. No doctor communication is needed.

Hand Hygiene & Respiratory Etiquette

- ☐ Students and staff will be encouraged and reminded regularly to follow proper hand sanitizing procedures.
- ☐ Hand cleaning can take place in each room of the school (handwashing and sanitizing stations available in most spaces; some have sanitizing only)

Personal Protective Equipment

Masks

- ☐ All staff, visitors, and students are welcome to wear a non-medical mask or face covering (a “mask”) but are not required to according to the guidelines or applicable public health orders/recommendations.
- ☐ Students will mask exemptions will not be excluded from learning activities.

Supportive School Environments

Personal Prevention Practices

- ☐ Teachers will regularly remind and encourage students to practice prevention measures like hand cleaning, maintaining personal space and not sharing food.
- ☐ A culture of kindness and respect will be upheld to support our students’ diverse needs and perspectives.